



# Rietfontein-Noord Laerskool / Primary School

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8 October 2020

## ANNUAL GENERAL MEETING OF PARENTS

In terms of Regulations and Rules of Governing Bodies of Public Schools, published under the South African School's Act 84 of 1996 Section 38A, you are hereby notified of an **ANNUAL GENERAL MEETING** of parents of Rietfontein-Noord Primary School. The meeting will be held on **9 November 2020 at 18:00** in the school hall.

### Matters to be discussed at this meeting

- Report on the budget and determining of the school fees for 2021.
- Report of Principal.
- Report of the chairperson of the School Governing Body.

Please take note that the budget will be available for viewing by parents at the financial officer 14 days prior to the AGM (21 October 2020 – 4 November 2020).

This is a **very important meeting**, and we encourage all parents to engage in the decision making process at school. We have to be a **quorum of 15%** to determine the school fees for 2021, if not the meeting is **postponed for an hour later on 9 November 2020**. We urge parents to attend the meeting on the **9<sup>th</sup> of November 2020** to enable us to finalize the budget for 2021.

Kind regards

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Mr. G.P. Swart

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Mr. B. Lesheke

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Mr. I. Moore

Principal

SGB Chairperson

SGB Treasurer

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Tear-off slip

I \_\_\_\_\_ parent/guardian of \_\_\_\_\_

In Grade \_\_\_\_\_ hereby acknowledge receipt of letter regarding the **ANNUAL GENERAL MEETING ON 9 November 2020**.

\_\_\_\_\_  
Signature: Parent/guardian

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Contact details of parents/guardian